



E ngā mana, e ngā reo, e ngā karangatanga maha, tēnā koutou

NZAF TRUSTEE ELECTIONS 2020: INFORMATION FOR CANDIDATES AND VOTERS

The New Zealand AIDS Foundation (NZAF) Trust Board has announced **three vacancies** for elected trustee positions on the Trust Board this year.

The Trust Board encourages qualified and enthusiastic candidates to stand for election to this position at the next Annual General Meeting (AGM), to be held on 28 November 2020.

INFORMATION FOR CANDIDATES

What is involved?

Participating on the Trust Board is demanding, but can be a rewarding way of serving both the NZAF and the communities affected by HIV and AIDS. Candidates should be aware of the significant amount of time required of Board members, including six full-day Board meetings each year, plus additional meetings and sub-committee time, travel (for those outside of Auckland) and attendance at community events as required. A full Trustee Position Description can be read here: [NZAF Trustee Position Description \[pdf\]](#)

Am I eligible?

All members of the NZAF are eligible to stand for election, except current employees of the NZAF.

Candidates must also ensure they are not disqualified from being an officer of a charitable entity in accordance with the provisions of s 16 of the Charities Act 2005, or if that section applies, they have been granted a waiver by the Charities Registration Board. Section 16 can be consulted here: <http://www.legislation.govt.nz/act/public/2005/0039/latest/whole.html#DLM345026>

How do I stand for election?

All candidates need to complete and submit a nomination form (see link below). Each candidate needs to have the support of two nominators who must be current NZAF members at the time of the nomination. In accordance with the NZAF Trust Deed, current NZAF employees may be nominators but may not vote in Trust Board elections.

The deadline for submitting completed nomination forms is **5pm, Wednesday, 21 October 2020**. [Forms can be completed online](#) or hard copies returned to:

Virginia Cattell
Secretary of the Trust
The New Zealand AIDS Foundation
PO Box 6663
Wellesley Street
AUCKLAND 1141

Potential candidates may wish to consult the NZAF's current [Trust Deed](#) and [2019-2022 Strategic Plan](#), which are available on the [AGM 2020 web page](#). Potential candidates are also welcome to contact the Chair of the Board, Tony Fallon at anthony.fallon@nzaf.org.nz, to discuss the role and the commitment required of Trustees in more detail.

INFORMATION FOR VOTERS

Who is eligible to vote?

All members of the NZAF who are registered as at 28 September 2020 are eligible to vote in this year's elections.

How will voting be conducted?

Members will again be offered two options for voting this year: a confidential online voting service managed by an external organisation, BigPulse, or a postal ballot. The Trust Board hopes that the convenience of online voting will encourage as many members to vote as possible.

Voting papers (electronic or postal) and details of the candidates will be issued with the AGM Information Pack by **Wednesday 28 October 2020**. If you wish to vote using the online service but have changed your email address since becoming a member of the NZAF, please contact the Trust Board Secretary at virginia.cattell@nzaf.org.nz by **Wednesday, 21 October 2020** so that your email address can be correctly registered. Members who share an email address may also wish to provide the NZAF with a second email address, since each address will only be permitted to vote once. Members who have not provided an email address will continue to receive a postal voting pack.

All voting, whether postal or electronic, is completely anonymous.

When will the outcome be announced?

Voting will close at **5pm on Thursday 26 November 2020**. The successful candidates will be announced at the AGM on 28 November 2020.

The Board has proposed potential changes to the Trust Deed – how would these affect this year's elections?

The proposed changes (which are in draft and subject to consultation with members) will not affect this year's elections in any way. Even if the Board were to decide, following proper consultation, to change the mode of appointment of trustees in future following the AGM, all three trustees elected at the 2020 AGM would remain validly elected and would serve the entirety of their two-year term, at which point they would become eligible for ongoing appointment as a trustee.