



Minutes of Meeting

Meeting:	New Zealand AIDS Foundation Annual General Meeting	
Location:	31–35 Hargreaves Street, College Hill, Auckland	
Date:	Saturday, 5 November 2016	
Time:	4:30 – 5:00pm	
Present:	David Friar (Chair) Massimo Giola (Trustee) Tim Melville (Trustee) Vaughan Meneses (Trustee) David Ting (Trustee) Michael Bancroft MStJ (Life Member) Jason Myers (Executive Director)	Peter Saxton Mathew Nuttall Joe Rich Jay Bennie Daniel Nehemia Virginia Cattell (Secretary)
By Proxy:	Pleayo Tovaranton Kent Teague Paul Bohmer Shaun Robinson	Andrew Sweet Delaney Dobson Tony Hughes QSM (Life Member) Tony Walker

Item	Discussion
1.	MIHI – Daniel Nehemia
2.	<p>APOLOGIES & SPEAKING RIGHTS</p> <p>The Chair welcomed everyone to the meeting and outlined the AGM processes. A quorum was confirmed.</p>
	<p>a) Apologies</p> <p>John Gates, Jonathan Smith MNZM (Life Member), Dan Coomey (Life Member), James Hudson (Trustee), Michael Moore (Trustee), Daniel Keys (Board Member), Ashley Barratt, Richard Kittely, Samuel Holloway, Michael Lett.</p> <p>Motion: <i>that the apologies be accepted</i> Moved: <i>David Friar</i> Seconded: <i>Vaughan Meneses</i> CARRIED</p> <p>The Secretary read out the following as requested by Ashley Barratt when tendering his apology: “I would also like to record a vote of thanks to the outgoing Board. In particular, I'd like to acknowledge the successful transition of the CEO role and the appointment of Jason Myers in the position. I also applaud the Board in introducing an updated Strategic Plan to reflect the contemporary situation for HIV prevention and management in New Zealand. Finally, I'd like to</p>

	invite the Board to redouble efforts to ensure the open access to HIV medication for all whether diagnosed or not.”
	<p>b) Voting process for AGM – voices, show of hands, ballot, proxy</p> <p>No remits received this year. All other voting by voice (for NZAF members only).</p>
3.	MINUTES OF PREVIOUS MEETING
	<p>a) Minutes of Annual General Meeting held 21 November 2015</p> <p><i>Motion: that the minutes of the Annual General Meeting of 21 November 2015 be adopted as a true and correct record.</i></p> <p><i>Moved: David Friar</i></p> <p><i>Seconded: Vaughan Meneses</i></p> <p>CARRIED</p>
	<p>b) Matters Arising</p> <ul style="list-style-type: none"> ▪ None.
4.	REPORTS
	<p>a) Chair’s Introduction</p> <ul style="list-style-type: none"> ▪ The Chair noted that the Annual Report was available on the NZAF website, along with his video introduction. In addition, the following key points were noted: <ul style="list-style-type: none"> ▪ The HIV story in New Zealand is a success story with one of the lowest infection rates in the world but we cannot be complacent in the face of rising numbers. ▪ An exciting development is that a number of tools now exist that allow us to say we can end HIV in NZ in the next decade. Condoms remain a primary prevention tool but testing and early diagnosis, increasing access to treatment (removal of CD4 threshold) and working with a range of partners and stakeholders to make PrEP available for those who need it should also be added. ▪ Supporting people living with HIV remains a core part of NZAF’s work. We also collaborate with peer support organisations and advocate to reduce stigma for people living with HIV. ▪ This year has been a transition year as NZAF farewellled Shaun Robinson who did an outstanding job as Executive Director for five years. The Board wishes him every success in his role at the Mental Health Foundation. After a very good response to the role being advertised, the Board appointed Jason Myers as the new Executive Director. Jason is well placed to lead us into the next phase of our work, towards the new goal of Ending HIV in NZ by 2025. ▪ The cornerstone of the NZAF, which grew out of a community-led response to the HIV epidemic, is our membership. The Chair thanked all members, and especially those present, for their ongoing support and commitment.
	<p>b) Annual Report</p> <ul style="list-style-type: none"> ▪ A video introduction to the Annual Report by the Executive Director, Jason Myers is also available on the NZAF website. He provided some additional highlights:

- Jason stated he has been fortunate to become Executive Director at an exciting time for HIV prevention and care in NZ and the organisation is in great heart.
- The importance of maintaining New Zealand's 'condom culture' was also stressed by Jason, noting this has been the key to containing the epidemic so far in our country. He talked about the potential impact that testing – the right people in the right places at sufficient volumes – could have on the HIV epidemic.
- Advocacy to remove the CD4 threshold with Pharmac is continuing.
- A number of streams of work are underway for primary prevention and PrEP, including a demonstration project for PrEP in the New Zealand context.
- A strong part of NZAF's mission is to support people living with HIV. Jason reported that the organisation had 1,000 such interactions in the last month. The HIV stigma video that was produced in collaboration with Positive Women Inc. has also had a large number of views.
- Jason reiterated the Chair's point that it is exciting to be able to say boldly that we can end HIV in New Zealand, but we have a way to go to make sure the tools are in the hands of the right people to achieve this.
- Jason finished by stating how he was looking forward to working with all staff and stakeholders towards this new goal.

Motion: that the 2016 Annual Report be received.

Moved: David Friar

Seconded: Peter Saxton

CARRIED

c) Annual Audited Financial Statement of Accounts

- On behalf of the organisation, the Executive Director thanked Michael Moore and Daniel Keys for their work in helping achieve the clean audit. Mistral Carson, Administration and Finance Director was also thanked for her incredible work under the new reporting standards for this year's financial audit.
- It was noted that this was the third year in a row that NZAF has run a deficit budget. No inflation adjustment has been made for eight years, so effectively there has been a cut in funding each year. A new contract is being negotiated with the Ministry of Health and the deficit budget will be considered as part of that process. If sufficient funding cannot be obtained from the Ministry, the organisation is going to have to seriously consider how it can deliver the Strategic Plan going forward. In the event of no increase in funding, it is inevitable that cuts will need to be made, which should be of grave concern to the community and is something the Board will be looking at over the next few months.
- In response to a query from Jay Bennie as to where cuts would be made, the Chair advised that no such decisions have yet been made but will be addressed in the new year once the funding level has been confirmed by the Ministry of Health.
- Daniel Nehemia suggested consulting iwi / kīngitanga to see whether they would be willing to help financially, as another avenue to explore.
- Peter Saxton asked what the Ministry of Health expected in terms of service delivery given the sinking budget. Jason responded that the Ministry purchase delivery of the

	<p>Strategic Plan and whatever they put on the table during negotiations and the funding they provide will determine the stretch of NZAF services.</p> <ul style="list-style-type: none"> ▪ The Chair noted that at present we have the tools but not the funding to end HIV. The Strategic Plan involves NZAF working in partnership with other organisations to advance that goal, but the money is essential. <p><i>Motion: that the 2015 – 2016 audited statement of accounts be received.</i> <i>Moved: David Friar</i> <i>Seconded: Tim Melville</i> CARRIED</p>
5.	BOARD ELECTION
	<ul style="list-style-type: none"> ▪ Deputy Chair, Vaughan Meneses assumed the chair for this item. He noted how fortunate NZAF is to have had three current Board members willing to stand for re-election as well as the nomination of another strong supporter in Mathew Nuttall. <p>a) Outcome of vote for election of new Trustees</p> <ul style="list-style-type: none"> ▪ The Secretary announced the election results from the online/postal voting: David Friar, Massimo Giola and Michael Moore were congratulated as the successful candidates. ▪ Once again, a record number of voters participated in this election. ▪ Chartered Accountant Wayne Lockwood was thanked for acting as scrutineer for another year. ▪ Vaughan thanked Mathew Nuttall for taking part in the election and being present at the AGM. He then handed the chair back to David Friar.
6.	OTHER BUSINESS
	<ul style="list-style-type: none"> ▪ Michael Bancroft noted that the AGM attendance numbers have been low in the past few years. While this could be because people no longer feel they need to attend as NZAF AGMs these days are likely to be uncontroversial, it could be because of the timing of the meetings. It was suggested that the 2017 AGM be held on a weeknight after work. The Chair responded that the Board would be happy to consider alternatives with the convenience of members in mind, at the same time without incurring additional travel costs for Board members.
7.	CLOSE
	<ul style="list-style-type: none"> ▪ There being no further business, the Chair moved to close the meeting and invited all present to attend the Life Membership awards event being held after the meeting. ▪ Daniel Nehemia closed the meeting with a karakia.

Minutes Confirmed this _____ day of _____ 2017.

CHAIRPERSON