



27 October 2009

E ngā mana, e ngā reo, e ngā karangatanga maha o te motu.

**Notice of Annual General Meeting and
New Zealand AIDS Foundation (NZAF) Trust Board Election**

Following on from our letter dated 28 September 2009, you will remember that the Annual General Meeting (AGM) of the NZAF Trust Board will be held at **1.00pm on Saturday 28 November 2009** in the NZAF National Office on Hargreaves Street, Auckland. You will find more information about the meeting in the enclosed papers, which include the following:

- AGM agenda
- The NZAF Board elections pack
- The NZAF Annual Report in DVD format
- The NZAF Audited Financial Statements

In order to be economical with resources, this year we are sending out the minutes of the previous AGM (29 November 2008) via email to all members who have registered an email address with the NZAF. If you have not received your copy, they can also be downloaded from **www.nzaf.org.nz** or you may contact NZAF National Office. A very limited number of last year's AGM minutes will be available at this year's meeting.

The NZAF Trust Board Election

By now you will be aware that the NZAF members will elect two members to a two-year term on the NZAF Trust Board by postal or email voting. The results will be announced at the AGM.

The full slate of candidates standing for election to the NZAF Trust Board is (in alphabetical order):

- | | |
|---------------------|-----------------|
| 1. Hamish Allardice | 4. Andrew Sweet |
| 2. Wayne Marriott | 5. Jacob Taiapa |
| 3. William Ruru | |

The enclosed NZAF Trust Board election pack includes information on the candidates and their statements, along with a numbered ballot paper and a freepost envelope.

Voting

Voting shall be by 'postal vote' on a First-Past-the-Post electoral system, whereby the candidates with the highest number of votes received will be deemed the successful candidates. Email votes using the completed NZAF provided form as a scanned original (i.e. showing the form's unique number in pdf or similar format) are acceptable provided they are received by the voting deadline to **elections@nzaf.org.nz**. The Returning Officer will ensure email votes are registered anonymously. Postal and email votes will be collected at the end of the working day on **Thursday 26 November 2009**.

The postal/electronic voting process has been chosen to ensure that the NZAF's national membership has an equal opportunity to elect candidates. Members in remote or rural areas should be sure to post their votes early or send via email as there is often a delay by the postal

service. Since the vote will have already taken place, there will **not** be an opportunity for candidates to speak to the members at the AGM. We have included candidates' statements with this mailing.

In the event that there are two or more 'successful candidates' with the same number of votes, the Returning Officer will conduct another postal vote between these candidates. The NZAF Trust Board will notify a Special General Meeting (SGM) to announce the results of this second round of votes. However, if the result is another tied vote, the candidates will be notified immediately the results are known and the successful candidate will be decided by a toss of a coin, according to the NZAF Trust Board's Governance Rules.

No remits have been received.

Eligibility to Vote

Members who are NZAF paid staff are not eligible to vote in the Trust Board election.

The deadline for membership renewal for this AGM was by today, **Tuesday 27 October 2009**. Only members at this date will be eligible to vote. The NZAF Trust Board invites each member to attend the meeting in person. Please ensure that your vote arrives at the NZAF National Office **by 5.00pm Thursday 26 November 2009** either by post or email as described above.

2009 NZAF AGM and Trust Board Election Calendar Summary	
5.00pm Monday 19 October 2009	Deadline for nominations for election to the Trust Board
5.00pm Monday 19 October 2009	Deadline for submission of remits
Tuesday 27 October 2009	Deadline for membership registration
Tuesday 27 October 2009	The NZAF Trust Board election pack mailed with AGM papers
5.00pm Thursday 26 November 2009	Deadline for postal and email votes
1.00pm Saturday 28 November 2009	Annual General Meeting, election outcome announced

Audited Financial Statements and the NZAF Annual Report

The NZAF Annual Report for 2009 – 2010 is included with your voting materials. The Annual Report is a DVD with additional information included in the packaging.

Thank you once again for your commitment to the NZAF. We look forward to seeing you at the AGM.

Nāku noa, nā



Mark Henrickson
Trust Board Chair
New Zealand AIDS Foundation